SPMA Meeting Minutes  
Thursday, July 21, 2011

Attending:
Chair Errol Graham (West Hollywood Aquatics),
Vice-Chair Mark Moore (Mission Viejo Nadadores),
Treasurer Bob Eberwine (South Bay Swim Club),
Secretary Mary Hull ((Southwest Aquatics),
Registrar Dan Wegner (CAST),
Newsletter Editor Kim Thornton (Irvine Novaquatics),
Christine Maki (Covina Masters),
Michael Collins (Irvine Novaquatics),
Mike Miranda (Long Beach Grunions),
Susan Shore (West Hollywood Aquatics),
Jessica Seaton (West Hollywood Aquatics),
Trisha Commons (Mission Viejo),
Lucy Johnson (Long Beach Swim Club),
Steve Hyde (South Bay Swim Team),
Michael Heather (Mission Viejo Nadadores),
Connie Barrett (Mission Viejo Nadadores),
Robert Mitchell (UNAT),
Karin Wegner (Club Assistant)
Rebekah Olsen (Mission Viejo Nadadores),
Chris Lundie (Santa Clarita).

Meeting called to order at 8:06 p.m.

The minutes from the June meeting were approved.

**Officer Reports**

**Chair: Errol Graham**
No report, but Errol had sent out an email earlier today in regards to our policies and procedures and bylaws. He thanked all those committee members who have submitted comments and corrections, and said that we will look more closely at these documents at next month’s meeting.

**Vice Chair: Mark Moore**
- Mark is currently working on the 2012 meet schedule and has started contacting all the current meet hosts to confirm next year’s meets and identify open weekends for other possible meets.
- SPMA LCM Championships will be at Mission Viejo from August 12th to 14th. Comments were made in regards to the schedule of events for the meet and it was noted that the order of events for this meet are on a rotation basis.
Secretary: Mary Hull
No report.

Treasurer: Bob Eberwine
- Bob submitted his report in writing and is posted on the website. Convention delegates should have received their advances, and should let me know if they have not.
- Numerous attempts have been made to get SPMA’s belongings from Bill Sive. We will probably need to open a new bank account. A discussion was held in regards to getting SPMA’s belongings from Bill. **MSP:** to suspend Bill Sive’s membership if he doesn’t return SPMA’S accounting documents, financial records, and credit card by August 31st.
- **MSP:** to approve Bob’s report.

**MSP:** For Errol to draft a letter and send it to Bill by registered mail stating that his membership has been suspended until he has returned everything still in his possession that belongs to SPMA, and that he needs to do so by August 31, 2011 or SPMA will pursue any legal action available to retrieve SPMA’s documents and records.

Member at Large: Jacquie Cole
No report.

Contractor Reports

Registrar: Dan Wegner
Dan’s report is posted on the website.
- The information supplied to the event directors about one-event registration was incomplete and Dan contacted the meet administrators directly to make them aware of the complete instructions.
- Dan has received the original artwork for our SPMS logo and has some preliminary prices for shirts for the convention. T-shirts would cost around $12.00 and polo shirts with a 5-inch logo would cost around $30.00. **MSP:** to authorize Dan to spend $40.00 for two shirts for each person attending the convention. More discussion was held about ordering extra shirts. **MSP:** for Dan to be given a budget of up to $800.00 to purchase two shirts (one polo shirt and one T-shirt) for each of the convention delegates and any extra shirts that he can purchase within the budget allotted.
  [See separate report]

Newsletter Editor: Kim Thornton
Kim is working on the next issue of the newsletter and would like to include more photos highlighting our LCM meets. Anyone who has any photos should please send them to her and try to label them as well with captions and names.
Top Ten Recorder: Mary Beth Windrath
Mary Beth was not on the call but submitted her report in writing, and it is posted on the website. Comments were made in regards to paperwork not getting to Mary Beth. Errol asked that Robert Mitchell call him by Wednesday letting him know that he has sent the paperwork to Mary Beth.
[See separate report]

Committee Reports

Coaches Committee: Christine Maki
- Christine gave an update on the “dry side of swimming” coaches clinic to be held on Sunday, October 2nd. She is hoping that La Mirada will be able to be the site of the clinic. She currently has Chad Durieux and Nancy Kirkpatrick-Reno lined up to do presentations at the clinic and Michael Collins is checking his schedule to see if he is available to present as well. She would like to get a newer coach to present as well. Christine has also lined up some sponsors for raffle prizes. The clinic right now is planned from 9am to 3pm with a swim practice from noon to 1pm. She is still waiting on all the answers and hopes to know the costs involved by the next meeting.
- Christine followed up on hosting an ASCA Level 1 & 2 certification clinic at Irvine. The tentative dates are February 11-12 or February 25-26, 2012. The ASCA world clinic is coming up in September and certification usually requires participants to be a member of ASCA on top of the cost of the courses which are $70.00 each. She will have more information on this at the next meeting.

Marketing Committee: Connie Barrett
- Connie received some statistical analysis information from USMS. She is looking at why we are underrepresented, and would like to put efforts towards increasing our membership. She has had some individuals let her know that they are interested in helping her but at the moment we don’t have anything specific to work on. She will let those individuals know when we do have a project and welcomes their help.
- A discussion was held on possible logo merchandise to sell or for handouts for marketing purposes - such as bumper stickers, patches, pins, etc. Connie will look into the costs involved and present them at our next meeting.

Officials Committee: Robert Mitchell
Robert mentioned that the fall kickoff clinic for officials will take place on October 1st and 2nd. Robert also mentioned that the open water meet results need to include the meet referee’s names.

Open Water Committee: Rebekah Olsen
Bekah reported that we needed to assign an open water swim for the Southwest Zone Open Water Championships. She has informed all the open water swim hosts within SPMA of the opportunity but has not had any responses. Bekah talked with Jim Turner and asked if he would host the championship with his Corona Del Mar swim. He agreed to host the swim but would like to be informed as to the requirements to add the Southwest Zone Championships to his swim. Bekah will get that information to him. A discussion was held in regards to the additional costs involved for Jim doing this. (There was no motion made in regards to SPMA paying the additional costs of the awards since we asked Jim to host the swim instead of him bidding on the swim.)

**Sports Medicine Committee: Jessica Seaton**
Jessica has not received any comments on her article in the current newsletter as she usually does. She is working on an article for the next issue of the newsletter on exercise and immune function.

**Meet Coordinator/Quartermaster/Meet Awards: Trisha Commons**
Trisha said that the Mission Viejo meet and the Santa Barbara meet went well. Some new swimmers have been showing up at meets and some swimmers who haven’t swum in a while are also showing up at meets. Trisha also stated that she has been giving out a lot of USMS bumper stickers at the meets. She has several on her car and gets comments on them. The next SCPPOA meeting will not be until October.

**New Club Coordinator: Jacquie Cole**
No report.

**Webmaster: Chris Lundie**
Dan says that he will be making some changes to the website, including the presentation of the website, navigation structure, and hopes that the changes will all be implemented by the time we arrive at the convention. He will also be putting the new SPMS logo on the website.

**MSP: Officer, contractor, and committee reports accepted.**

**Old Business:**
- As Errol mentioned at the beginning of the meeting we are still working on the policies and procedures manual.
- Lucy and Mike Heather sent out an email proposing an update to USMS’ policy regarding the cancellation of a meet or changing the posted meet schedule. Anyone who has suggestions for changes should please let either of them know.

**New Business:**
- None.

Next meeting date: Thursday, August 18th, 2011 at 7:30 p.m.
Meeting adjourned at 9:31 p.m.